



Communicate and educate
through great drama

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GDPR –privacy notice

Who we are

At Solomon, we are committed to establishing and maintaining the trust and confidence of our clients. In particular, we want you to know that Solomon is not in the business of selling, renting or trading client lists with other companies for marketing purposes. We just don't do that sort of thing and in this Privacy Policy, we've provided information on when and why we collect your personal information, how we use it, the limited conditions under which we may disclose it to others and how we keep it secure.

Grab a cuppa and read on.

Website Cookies & Google Analytics

We love Cookies and like to use them, mostly chocolate chip and often homemade.

The electronic ones don't interest us too much though the IT team tell me they are present on our web site. We use Cookies from a 3rd party, Google Analytics. We collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way which does not identify anyone. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website.

*Cookies from Google Analytics cannot be dunked in coffee,
do not try this at home or in the office.*

Mailing Lists

*The law has changed and we want to get this right. As we prefer Barista's to Barristers
we'd advise you opt for the post-newsletter and schedule a read of it with your morning brew.*

If that's not your style, just tell us...

As part of the process for keeping public sector organisations informed through our monthly e-newsletter and post-newsletter, we collect work-related personal information. We use that information for a couple of reasons: to keep you clued up about stuff happening in other public sector organisations; to contact you if we need to obtain or provide additional information; to check our records are right and to check every now and then that you're happy and satisfied. We don't rent or trade email lists with other organisations and businesses.



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We use a third-party provider, Swiftpage, to deliver our e-newsletter. We gather statistics around email opening and clicks using industry standard technologies to help us monitor and improve our e-newsletter. For more information, please see [Swiftpage's privacy notice](#).

We use PS Mailings, to deliver our post-newsletter. Read their GDPR policy [here](#). You can unsubscribe to mailings at any time of the day or night by returning the post to us or by emailing our data protection officer [Forest Paget](#).

Contract Data

When you enquire about our services or commission us to deliver a performance; your name, business address data, email and contact number will be stored in our Customer Management System, ACT! We do not share this information with other organisations and after a period of communications-inactivity we delete this information.

We are a theatre company, not a global mega-technology conglomerate.

*We keep our data usage small and IT load light - we can't afford
expensive high capacity digital storage devices.*

For us a Mega-byte is one 'huge chocolate chip pizza'. Yep, google it, it really does exist.

Third Parties

We use these other organisations to act on our stored data. Swiftpage (e-newsletters), PS Mailings (post-newsletters). We don't 'share' our data in the sense that they can use it for themselves but we ask them to manage our communications for us. They have their own privacy and security policies (see their web sites).

*Our data is a bit like the last Rolo. You have to love someone to give it away
and even then you hope they will; look at it, think for a second and then hand it back.*

Access to your personal information

You are entitled to view, amend, or delete the personal information that we hold. Email your request to our data protection officer Forest Paget at forest@solomontheatre.co.uk.

Changes to this Privacy Notice

We review this annually, the next review date: 31st July 2018.